

# بلدیہ مستحکم – پنجاب مستحکم



OFFICE OF THE  
MUNICIPAL COMMITTEE JATOI  
DISTRICT MUZAFFARGARH

Email: [mcjatoi@gmail.com](mailto:mcjatoi@gmail.com)

Ph: 066-2391277

No.MC/JTI/313 Dated: 21-10-2025

## NOTIFICATION

It is hereby notified that the following officers/officials are nominated and deputed to operate and manage the PMDFC-introduced e-Governance initiatives/systems under the Punjab Inclusive Cities Program (PICP), including:

- Updating & Maintenance of the Municipal Committee's Dynamic Website
- Grievance Redress Mechanism (GRM)
- Management Information System (MIS)
- eLGCD Dashboard

This nomination shall remain effective for the duration of the PICP, i.e., FY 2025-26 to 2029-30. The nominated officials shall perform their responsibilities diligently to ensure compliance and achievement of DLI-3: Minimum Access Conditions (MACs)&DLI-4: Performance Measures (PMs) under the World Bank-funded Program.

Sr. No.	Interventions	Task to be Performed	Responsible Official (Official Name, Designation, & Contact No)
1.	MC Website	<ul style="list-style-type: none"><li>• Maintain &amp; update MC's website</li><li>• Update All links/pages of website</li></ul>	Shahid Nawaz Khan (Incharge) (Superintendent, 0300-4893131) Muhammad Tahir Abbas (Computer Operator, 0307-4049998)
2.	Grievance Redress Mechanism (GRM)	<ul style="list-style-type: none"><li>• Keep functional Complaint cell</li><li>• Manage citizen's complaints / grievances under Grievance Redress Mechanism (GRM)/ Baldia Shikayaat app</li><li>• Perform all activities to achieve MACs &amp; PMs related with the system</li></ul>	Shahid Nawaz Khan (Incharge) (Sub Engineer, 0300-4893131) Muhammad Tahir Abbas (Computer Operator, 0307-4049998)
3.	Management Information System (MIS)	<ul style="list-style-type: none"><li>• Update data on regular basis in Management Information System (MIS) to track status of KPIs for WASH services (includes modules on WSS operations, energy consumption, financial management (including tariffs), consumer satisfaction, and asset management)</li><li>• Perform all activities to achieve MACs &amp; PMs related with the system</li></ul>	Muhammad Tahir Abbas (Computer Operator, 0307-4049998) Kaleem Ullah (Record Keeper, 0302-3734960)
4.	Local Government Financial Management Information System (LGFMS)	<ul style="list-style-type: none"><li>• Keep functional LGFMIS/eLGCD System</li><li>• Update data on all modules</li><li>• Perform all activities to achieve MACs &amp; PMs related with the system</li></ul>	Kazim Ali (Accountant, 0302-3734960) Muhammad Tahir Abbas (Computer Operator, 0307-4049998)

  
Chief Officer  
Municipal Committee Jatoi

Cc:

1. The Administrator, Municipal Committee Jatoi.
2. All Municipal Officers, Municipal Committee Jatoi.
3. Officers/ Officials Concerned.